

PERSONAL DATA

Name : _____
Class : _____ Section : _____
Club: _____ DOB: _____
Residential Address: _____



Name:	Mother	Father
Occupation:	_____	_____
(Business / Profession Specify Details)	_____	_____
Designation:	_____	_____
Office Address:	_____	_____
Office Tel. No.:	_____	_____
Email :	_____	_____
Fax :	_____	_____

Sibling's Details : Name: _____
Class: _____
School: _____
DOB: _____

Emergency Contact No : _____

Transport Yes/No: _____ Route No. : _____

Signature : Father _____ Mother _____

GENERAL GUIDELINES FOR PARENTS

At the Time of Joining

- During the initial joining/ settling period, parents are required to drop and pick up their child themselves.
- Pick-up and drop arrangements will be informed by the school as per the settling schedule. Identification of Child's Belongings
- Parents are requested to clearly write the child's details on all belongings until the school provides the I-Card.
- The following must be mentioned on the school bag, books, notebooks, water bottle, tiffin, and other personal items:
 - Child's Full Name
 - Class & Section

Diary

- Parents must fill in the personal details and first page of the diary correctly.
- A recent passport-size photograph of the child must be pasted.
- Parents are required to check the diary daily, sign the teacher's notes as acknowledgment, and send it back to school regularly.
- All circulars, notifications, and activity-related information will be communicated through the diary.

Child's Belongings

- All school items must be properly labeled with the child's name.
- Kindly keep a pair of shorts, innerwear, and a face towel in the school bag.

Curriculum Planner

- The Monthly Planner and Yearly Planner are available on the school website.
- Parents are requested to refer to the website regularly for curriculum details and updates.
- No separate mails or messages will be sent for planner updates.

Transport

- School transport facility will be available from the second week onwards.
- The first week is considered a settling period; parents must make their own arrangements for Drop and pick-up.
- Parents are requested to cooperate with drivers and attendants during route finalization.
- Children must be ready five minutes before the scheduled pick-up time at the designated point.
- Neither the driver nor the attendant will pick up or drop the child at the residence.

GENERAL GUIDELINES FOR PARENTS

General:

- Parents are requested to sign the P.T.M. register and other documents related to their children whenever required.
- If admission is cancelled mid-term, no dues certificate will be issued.
- Parent visitors are not allowed on the school premises during working hours.
- Students are expected to dress neatly and behave in an appropriate manner.
- Children should not carry or wear valuable items such as gold ornaments, watches, or expensive toys to school. The school will not be responsible for any loss.
- Kindly ensure that your child wears comfortable shoes without laces, keeps hair properly tied, and maintains trimmed nails regularly.
- It is essential that the school is informed when a child is unable to attend school.
- A child should not be sent to school if suffering from an infection. In case of illness, a leave application must reach the school without delay.
- To inculcate self-discipline among children, parents are expected to be strict about punctuality, regular attendance, cleanliness, and truthfulness.
- Parents are requested to ensure that homework is done by the students themselves.
- Children should be encouraged to cultivate a sense of respect for teachers and the school.

The above information is a brief outline of the systems and procedures followed at the school to ensure the well-being of our children.

Principal

I have read and understood the above points and hereby agree to adhere to them.

Father

Mother

Guardian

Child's Name _____

Note : Office remains open on Saturday (Except 2nd Saturday and Holiday)
from 07:30 am to 7:00 pm

GUIDELINES FOR STUDENT'S

- Every student should carry his/her diary and identity card to school each day.
- Students who come to school on their own should arrive at the school before the bell (15 minutes before the home room period begins)
- Students should be habitually clean and always neatly dressed. The school uniform should be worn on all working days and for all school functions
- Students are not supposed to miss any teaching / games / activity period.
- Changing of class rooms between periods should be done in silence and in an orderly manner.
- Care must be taken of all school properties and no student should scratch or spoil the desks or chairs or damage any school furniture or write or draw on any belonging of others. Damage done even by accident should be reported at once to the class teacher or to the representative.
- No books (other than text books or library books), magazines or paper should be brought to school.
- Lending or borrowing of money and other articles is not permitted.
- It is not advisable to bring valuable articles to school. School will not be responsible for any articles lost. Students are advised not to wear gold ornaments to school.
- Students using the school bus must be at their bus stop at least five minutes prior to the arrival time of the bus. Buses will not wait for the latecomers. It is mandatory for all students availing bus to carry their school ID card with them.

TRANSPORT RULES

SCHOOL TRANSPORT IS AVAILABLE TO TAKE THE STUDENTS TO AND FROM THE SCHOOL WITHIN THE RADIUS OF 25 KM. ON THE EXISTING ROUTES

1. School transport cannot be claimed as a right.
2. School Transport will only be provided in the regular school timing and on school working days.
3. Students desiring to avail the transport facility provided by the School may apply to the Principal in a prescribed form available with the office. The said form is to be submitted to the School Staff within a week's time.
4. Please attach one photograph on the transport form and one photograph is to be submitted along with the said form.
5. **Transport fee will be charged for 12 months for the year.**
6. **Parents desiring to discontinue the transport service are required to intimate to the Principal in writing at least 2 months in advances.**
7. Parents/ Guardian are not allowed to accompany their ward in the bus.
8. In case of emergency such as the following, the school will not able to run the bus or compensate:
 - (a) Sudden breakdown of the vehicle
 - (b) Sudden sickness of the driver.
 - (c) Shortage of fuel
 - (d) Any other unavoidable incident
9. In case the child is dropped by the parents to the School or collected by the parents from the school, the fact must be brought to the notice of the concerned driver / conductor through the School Office/Transport Incharge.
10. **No student shall be allowed to use the School transport one way. In every case transport fee will be charged for both ways.**
11. For any change in the bus arrangement written request stating adequate reason there of should be made to the School Office/ Transport Incharge. **Change of transport route cannot be claimed as a matter of right.** This will be allowed subject to the availability of the seat in desired bus route.
12. **Temporary change of routes for a few days cannot be allowed under any circumstances.**

Only the students who have been allowed to avail the school transport are permitted to travel in the School transport at the stipulated time of dismissal. Any students leaving the school early/ late has to be collected by the parents/ guardian.

There can be an increase in the transport fee in the middle of the session also if price of fuel is raised suddenly by the Government.
13. **The transport facility can be withdrawn if the student availing the transport exhibits any kind of indiscipline.**

Manhandling of the School Staff by any Parents or Guardian under any circumstance is an offence: in such cases transport facility shall be Immediately withdrawn and adequate legal action will be taken.

ACTIVITIES

- Stage Exposure
- Puppet Show
- Storytelling and Story making
- Rhymes and Songs
- Music and Dance
- Role Play
- Indoor play with puzzles, beads, towers, blocks etc...
- Clay Molding
- Water Play
- Field Trips
- Yoga
- Abacus
- Vedic Maths
- Zumba
- Animation Classes
- Brain Activity

Prayers

Thank you god for the world so sweet
Thank you God for the food we eat,
Thank you God for the birds that Sign,
Thank you God for everything.

Dear God,

At the start of this school day
Help us to learn and help us to play
to concentrate on all we do
To understand and remember too.

NATIONAL ANTHEM

राष्ट्र-गान

जन-गण-मन अधिनायक जय हे,
भारत-भाग्य-विधाता!
पंजाब, सिन्ध, गुजरात, मराठा,
द्राविड़, उत्कल, बंग !
विन्ध्य-हिमाचल-यमुना-गंगा
उच्छल जलधि तरंग
तव शुभ नामे जागे
तव शुभ आशिष माँगे,
गाहे तव जय गाथा !
जन-गण मंगलदायक जय हे,
भारत-भाग्य-विधाता !
जय हे, जय हे, जय हे,
जय, जय, जय, जय हे !

लेखक : रवीन्द्रनाथ टैगोर

NATIONAL SONG

राष्ट्रीय गीत

वन्दे मातरम् ।

सुजलां सुफलां मलयजशीतलाम्

सस्य श्यामलां मातरम्।

शुभ्र ज्योत्स्नाम् पुलकित यामिनीम्

फुल्ल कुसुमित द्रुमदलशोभिनीम्

सुहासिनी सुमधुर भाषिणीम्

सुखदां वरदा मातरम् !!1!! वन्दे मारतम्।

लेखक : बंकिम चन्द्र चट्टोपाध्याय

मंत्र

गायत्री मंत्र

ओम् भूर्भुवः स्वः तत् सवितुर्वरेण्यं
भर्गो देवस्य धीमहि
धियो यो नः प्रचोदयात् ।

गुरु वन्दना

गुरुर्ब्रह्मा, गुरुर्विष्णु, गुरुर्देवो महेश्वरः,
गुरुः साक्षात् परब्रह्म, तस्मै श्री गुर्वे नमः ॥
अखिलमण्डलाकारं व्याप्तं येन चराचरम्,
त्दपदम् दर्शितं येन, तस्मै श्री गुर्वे नमः ॥

असतो मा सद्गमय
तमसो मा ज्योतिर्गमय
मृत्योर्मा मृतम् गमय
ओम् शान्तिः शान्तिः शान्तिः ॥

Pledge

India is my country.
All Indians are my brothers and sisters.
I love my country and I am proud
of its rich and varied heritage.
I shall strive to be worthy of it.
I shall respect my parents, teachers,
and all elders and treat everyone
with courtesy.
To my country and my people,
I pledge my devotion.
In their well-being and prosperity
alone lies my happiness.

सारे जहाँ से अच्छा

सारे जहाँ से अच्छा, हिन्दोस्तां हमारा
हम बुलबुले हैं इसकी, ये गुलसितां हमारा ।

गुर्बत में हों अगर हम, रहता है दिल वतन में
समझो वहीं हमें भी दिल हो जहाँ हमारा ।

परबत वो सबसे ऊँचा, हमसाया आसमां का
वो संतरी हमारा, वो पासबां हमारा ।

गोदी में खेलती हैं, इसकी हजारों नदियाँ
गुलशन है जिनके दम से रश्क-ए-जनां हमारा ।

मज़हम नहीं सिखाता, आपस में बैर रखना
हिंदी हैं हम, वतन है हिन्दोस्तां हमारा ।

Everything I am

Everything I am
Everything I'll be
I give it to you, Lord
And do it thankfully

Every song I sing
Every praise I bring
Everything I do
Is a gift to you

Everything I have
All You've given me
I give it to You, Lord
And do it thankfully.

"We Shall Overcome"

We shall overcome, we shall overcome,
We shall overcome someday.
Oh, deep in my heart, I do believe,
We shall overcome someday.

The truth will make us free, the truth will make us free.
The truth will make us free someday.
Oh, deep in my heart, I do believe,
We shall overcome someday.

We'll walk hand in hand, we'll walk hand in hand,
We'll walk hand in hand someday.
Oh, deep in my heart, I do believe,
We shall overcome someday.

We are not afraid, we are not afraid,
We are not afraid today.
Oh, deep in my heart, I do believe,
We shall overcome someday.

The truth will make us free, the truth will make us free.
The truth will make us free someday.
Oh, deep in my heart, I do believe,
We shall overcome someday.

We shall overcome, we shall overcome,
We shall overcome someday.
Oh, deep in my heart, I do believe,
We shall overcome someday.

इतनी शक्ति हमें देना दाता

इतनी शक्ति हमें देना दाता,
मन का विश्वास कमजोर हो ना
हम चले नेक रस्ते पे हम से,
भूलकर भी कोई भूल हो ना ।

दूर अज्ञान के हो अंधेरे,
तु हमें ज्ञान की रोशनी दे
हर बुराई से बचके रहे हम,
जितनी भी दे भली जिन्देगी दे
बैर हो ना किसी का किसी से,
भावना मन में बदले की हो ना,

हम ना सोचें हमें क्या मिला है,
हम ये सोचें किया क्या है अर्पण
फूल खुशियों के बाँटे सभी को
सबका जीवन ही बन जाये मधुबन
अपनी करुणा का जल तू बहा के,
कर दे पावन हर एक मन को कोना ।

Bind us Together Lord

Bind us together, Lord
Bind us together
With cord that cannot be broken
Bind us together, Lord
Bind us together
Bind us together in love

There is only one God,
There is only one king
There is only one body,
That is why we sing.

Bind us together, Lord
Bind us together
With cords that cannot be broken
Bind us together, Lord
Bind us together
Bind us together in Love

Made for the glory of God,
Purchased by his precious son;
Born with the right to be clean,
For Jesus the victory has won.

Bind us together, Lord
Bind us together
With cords that cannot be broken
Bind us together, Lord
Bind us together
Bind us together in Love

You are the family of God,
You are the promise divine;
You are God's chosen desire,
You are the glorious new wine.

Bind us together, Lord
Bind us together
With cords that cannot be broken
Bind us together, Lord
Bind us together
Bind us together in love (2)

School Uniform

CLASS: NURSERY TO UKG	
SUMMER (BOYS)	SUMMER (GIRLS)
<ul style="list-style-type: none"> · Orange T-Shirt · Light Orange Half Pants · White Socks · Black Shoes · Belt 	<ul style="list-style-type: none"> · Orange Tunic · White Socks · Black Shoes
❖ House Dress allotted according to the respective House Color.	
Winter Uniform (Boys & Girls) - Yellow Track Suit .	
CLASS: 1 TO 2	
SUMMER (BOYS)	SUMMER (GIRLS)
<ul style="list-style-type: none"> • Orange T-shirt • Light Orange Half Pants • White Socks • Black Shoes • Belt 	<ul style="list-style-type: none"> • Orange T-shirt • Light Orange Skirt • White Socks • Black Shoes
❖ House Dress allotted according to the respective House Color.	
Winter Uniform (Boys & Girls) -Yellow Track Suit	
CLASS: 3 TO 5	
SUMMER (BOYS)	SUMMER (GIRLS)
<ul style="list-style-type: none"> • White Shirt • Charcoal-Coloured Full Pants • White Socks • Black Shoes • Belt 	<ul style="list-style-type: none"> • White Shirt • Charcoal-Coloured Tunic • White Socks • Black Shoes
❖ House Dress allotted according to the respective House Color.	
Winter Uniform (Boys & Girls) - Yellow track suit	

EXAMINATION	
PT- I (Periodic test-1)	July
Term -I (Half yearly exam) (Montessori to Primary)	September-October
PT- II (Periodic test-2)	December
Term-II (Final exam) (Montessori to Primary)	February-March

SCHOOL TIMINGS		
School timings are as follows:		
CLASS	SUMMER SEASON	WINTER SEASON
PRE-PRIMARY (PG TO UKG)	08:45 AM TO 12:00 PM	09:30 AM TO 12:45 PM
PRIMARY (I TO V)	7:30 AM TO 01:30 PM	08:30 AM TO 02:00

NOTE :- The school timings are tentative and liable to change as per the directives received.

VISITING HOURS FOR PARENTS

Visiting hours with the Principal/H.Ms/Coordinator(s) with prior appointment per the prevailing school timings:

Meeting Timings:-

Visiting hours with the Class/Subject Teachers/Wing Coordinator

Classes Pre-Primary (PG to UKG) - Every Second and Fourth Saturday between 10:00 to 11:00 am

Classes Primary (I to V) Every Second and Fourth Saturday between 09:00 to 10:00 Am

Administrative Office Hours 7:30 a.m. to 02:00 p.m. liable to change.

Note: - The School Office will be open on all working days.

Pre –Primary Wing List of competitions (2026-27)

Sl.No	Months	Competition	Classes
1.	April	COLOURING ACTIVITY (Simple & stress-free) <ul style="list-style-type: none"> Big picture colouring Colour within outline Neat colouring with theme 	–Nursery –LKG –UKG
2.	July	RECITATION COMPETITION (Class-wise) <ul style="list-style-type: none"> Action Rhymes Short Rhymes with Actions Rhymes with Expression 	–Nursery –LKG –UKG
3.	October	FANCY DRESS COMPETITION (Simple Themes) <ul style="list-style-type: none"> Fruits Vegetables Community Helpers/National Symbols 	–Nursery –LKG –UKG
4.	November	FINAL SHOW-AND-TELL COMPETITION (Major Event) <ul style="list-style-type: none"> Object Talk (with teachers support) Cut-out based Show & Tell Confident Independent Presentation This is the FINAL Show-and-Tell for the year.	–Nursery –LKG –UKG

Primary Wing List Of Competition (2026-27)

Sl. No.	Months	Competition
1.	April	<ul style="list-style-type: none"> Drawing Competition English Writing Competition
2.	May	<ul style="list-style-type: none"> Hindi Writing Competition
3.	June	<ul style="list-style-type: none"> English Elocution
4.	July	<ul style="list-style-type: none"> Solo Music Competition
5.	August	<ul style="list-style-type: none"> Inter house dance competition
6.	September	<ul style="list-style-type: none"> Hindi Elocution
7.	October	<ul style="list-style-type: none"> Inter house maths quiz competition
8.	November	<ul style="list-style-type: none"> Annual Sports
9.	February	<ul style="list-style-type: none"> Science Exhibition

ANNUAL HOLIDAY LIST 2026-27

SL NO.	DATE	DAY	NAME OF THE HOLIDAY
April			
1.	03-Apr-26	Friday	Good Friday
2.	14-Apr-26	Tuesday	Ambedkar Jayanti
May			
3.	01-May-26	Friday	Buddha Purnima
4.	27 May 26	Wednesday	Eid-UI-Zuha (Bakri-Eid)
June			
5.	26 Jun 26	Friday	Muharram
August			
6.	15-Aug-26	Saturday	Independence Day
7.	26 Ag 26	Wednesday	Eid-E-Milad
8.	28 Aug 26	Friday	Raksha Bandhan
September			
9.	4-Sep26	Friday	Janmashtami
10.	5-sep 26	Saturday	Teacher's Day
11.	17-Sep-26	Thursday	Vishwakarma Puja
October			
12.	2-Oct-26	Friday	Gandhi Jayanti
13.	20-Oct-26	Wednesday	Dussehra
November			
14.	8 Nov	Sunday	Diwali
15.	9 Nov	Monday	Goverdhan Puja
16.	11 Nov	Wednesday	Bhai Dooj
17.	14-Nov-26	Friday	Children's Day
18.	15-Nov	Sunday	Chhath Puja
December			
19.	25-Dec-26	Friday	Merry Christmas
January (2027)			
20.	1-Jan-27	Friday	New Year
21.	15-Jan-27	Friday	Makar Sankranti
22.	26-jan-27	Tuesday	Republic Day
February			
23.	11-Feb 27	Thursday	Vasant Panchami
Note:- As per the declaration of the moon			

LONG HOLIDAY

Long Holiday	FROM	TO	Reopen
Summer Vacation	18-May-26 (Monday)	15-june-26 (Monday)	16th June 2026 (Tuesday)
Durga Puja	18-Oct-26 (Sunday)	21-Oct-26 (Wednesday)	22 October 2026 (Thursday)
Diwali/Chhath Puja	06-Nov 26 (Friday)	16-Nov-26 (Monday)	17th Nov 2026 (Tuesday)
Winter Vacation	28-Dec 26 (Monday)	06-Jan-27 (Wednesday)	07-Jan 27 (Thursday)

Annual Activities (2026-27)

S. No	Date	Day	Activities
1.	10-04-2026	(Friday)	Mock Election
2.	10-05-2026	(Sunday)	Mother's Day
3.	21-05-2026	(Thursday)	Power of Meditation
4.	15-08-2026	(Saturday)	Independence Day
5.	28-08-2026	(Friday)	Raksha Bandhan
6.	04-09-2026	(Friday)	Janamasthami
7.	05-09-2026	(Saturday)	Teacher's Day
8.	14-09-2026	(Monday)	Ganesh Chaturthi
9.	02-10-2026	(Friday)	Gandhi Jayanti
10.	15-10-2026	(Thursday)	Global Handwashing Day
11.	20-10-2026	(Tuesday)	Durga Puja
12.	08-11-2026	(Sunday)	Diwali
13.	14-11-2026	(Saturday)	Children's Day
14.	21-11-2026	(Saturday)	Annual Sports
15.	25-12-2026	(Friday)	Winter Carnival
16.	26-01-2027	(Tuesday)	Republic Day
17.	11-02-2027	(Thursday)	Vasant Panchami
18.	22-03-2027	(Monday)	Holi

ANNUAL CALENDER (2026-2027)

Days	April	May	June	July	August	September
Friday		1 BUDDHA PURNIMA				
Saturday		2			1	
Sunday		3			2	
Monday		4	1		3	
Tuesday		5	2		4	1
Wednesday	1 PRE-PRIMARY SESSION BEGINS	6	3	1	5	2 ORAL EXAM ENDS
Thursday	2 PRIMARY SESSION BEGIN	7	4	2	6	3
Friday	3 GOOD FRIDAY	8	5	3	7	4 JANMASHTAMI
Saturday	4	9	6	4	8	5 TEACHER'S DAY
Sunday	5 EASTER	10	7	5	9	6
Monday	6	11	8	6 PT - 01 STARTS	10	7 1ST TERM WRITTEN EXAM STARTS
Tuesday	7	12	9	7	11	8
Wednesday	8	13	10	8	12	9
Thursday	9	14	11	9	13	10
Friday	10	15	12	10 PT - 01 END	14	11
Saturday	11	16 1 st PTM	13	11	15 INDEPENDENCE DAY	12
Sunday	12	17	14	12	16	13
Monday	13	18 SUMMER VACATION BEGINS	15	13	17	14
Tuesday	14 AMBEDKAR JAYANTI	19	16 SCHOOL REOPEN	14	18	15
Wednesday	15	20	17	15	19	16 EXAM ENDS
Thursday	16	21	18	16	20	17 VISHWAKARMA PUJA
Friday	17	22	19	17	21	18
Saturday	18	23	20	18	22	19
Sunday	19	24	21	19	23	20
Monday	20	25	22	20	24	21
Tuesday	21	26 BAKRID	23	21	25	22
Wednesday	22	27	24	22	26 MILAD-UN-NABI	23
Thursday	23	28	25 MUHARRAM	23	27	24
Friday	24	29	26	24	28 RAKSHA BANDHAN	25
Saturday	25	30	27	25 PT - 02 PTM	29 1ST TERM ORAL EXAM BEGINS (P.PRI)	26 3RD PTM
Sunday	26	31	28	26	30	27
Monday	27		29	27	31 ORAL EXAM (PRI)	28
Tuesday	28		30	28		29
Wednesday	29			29		30
Thursday	30			30		31
Friday				31		

Days	October	November	December	January	February	March
Thursday	1					
Friday	2 GANDHI JAYANTI			1 NEW YEAR		
Saturday	3			2		
Sunday	4	1		3		
Monday	5	2		4	1	1 2ND TERM EXAM BEGINS
Tuesday	6	3	1	5	2	2
Wednesday	7	4	2	6 WINTER VACATION END	3	3
Thursday	8	5	3	7 SCHOOL REOPEN	4	4
Friday	9	6 DIWALI/ CHHATH VACATION (P.PRI)	4	8	5	5
Saturday	10	7 (PRIMARY)	5	9	6	6 MAHA SHIVRATRI
Sunday	11	8	6	10	7	7
Monday	12	9	7	11	8	8
Tuesday	13	10	8	12	9	9 2ND TERM EXAM ENDS
Wednesday	14	11	9	13	10	10
Thursday	15	12	10	14	11 BASANT PANCHMI	11
Friday	16	13	11	15 MAKAR SANKRANTI	12	12
Saturday	17	14	12	16	13	13
Sunday	18 DUSSEHRA VACATION BEGINS	15	13	17	14	14
Monday	19	16	14 2ND PERIODIC TEST BEGINS	18	15	15
Tuesday	20 DUSSEHRA	17 SCHOOL REOPEN	15	19	16	16
Wednesday	21	18	16	20	17	17
Thursday	22 SCHOOL REOPEN	19	17	21	18	18
Friday	23	20	18 2ND PT TEST END	22	19	19 PTM OPEN DAY
Saturday	24	21	19	23	20	20
Sunday	25	22	20	24	21	21
Monday	26	23	21	25	22 2ND TERM ORAL BEGINS	22 HOLI VACATION
Tuesday	27	24	22	26 REPUBLIC DAY	23	23
Wednesday	28	25	23	27	24	24
Thursday	29	26	24	28	25	25
Friday	30	27	25 CHRISTMAS DAY	29	26 ORAL EXAM ENDS	26
Saturday	31	28	26 4TH PTM	30	27	27
Sunday		29	27	31	28	28
Monday		30	28 WINTER VACATION BEGINS			29
Tuesday			29			30
Wednesday			30			31
Thursday			31			

